

I. CALL TO ORDER

The regular meeting of the Dillingham City Council was held on Thursday, April 17, 2008 at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:00 p.m.

II. ROLL CALL

Mayor Alice Ruby present

Council Members present:

Steve Hunt
Billy Maines - attended by teleconference
Sue Mulkeit
Tim Sands
Keggie Tubbs

Council Members absent:

Chris Klabunde - excused

Staff in attendance:

Chow Taylor, City Manager
Staci Fieser, Finance Director

III. APPROVAL OF MINUTES

A. Minutes of Preceding Meetings:

1. Regular Meeting: March 6, 2008
2. Special Meeting: March 17, 2008
3. Special Meeting: March 20, 2008

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to approve the minutes of March 6, March 17 and March 20, 2008.

Discussion: None

VOTE: The motion passed unanimously.

IV. APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

Mayor Ruby asked for any changes to the agenda. Mgr. Taylor noted the school district contribution for FY 2009 needed to be added.

Keggie Tubbs shared that it was his understanding from the Finance Committee Meeting that the Council would approve some form of contribution to the school at tonight's meeting and revise it later.

Mayor Ruby requested school contribution FY 09 be added as item D. under New Business.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to approve the agenda as amended.

Discussion:

- Keggie Tubbs voiced concern that the public wasn't given proper notification, and would vote no on the motion.

VOTE: The motion passed with Billy Maines, Sue Mulkeit, Tim Sands and Steve Hunt in favor and Keggie Tubbs opposed.

V. STAFF REPORTS

A. Strategic Plan

Chow Taylor, City Manager:

- noted she is still waiting for a final draft from the contractor and would follow up.

B. City Manager Report

Chow Taylor, City Manager:

- reported the City will receive \$26,000 from a Bristol Bay Regional Seafood Development grant to move and get power to the ice machine, had lined up a refrigeration person, was looking for other entities to help split his travel cost, and Snopac would operate and maintain it;
- reported she had hired Rebecca Petersen for the Librarian's position;
- reported that the bond money had arrived Tuesday morning;
- shared that the phone system in City Hall and the copy machine upstairs were in a dire situation and would be brought up during the budget process;
- noted that Lauralee Mitchell would be terminating employment effective May 16 and possibly Celena Brown from the Senior Center and would be addressing those vacancies in the budget; and
- confirmed staff doesn't think it will be a problem having the ice machine moved to the dock and the Port ordinance would be on the May 1 agenda.

Discussion:

- applauded the City Manager for getting the grant money for the ice machine; and
- asked if losing GDM would slow things down, Mgr. Taylor answered didn't think so that things were already in motion on the high school/middle school roof.

C. Standing Committee Report

Mayor Ruby, Facilities Committee:

- noted they had talked about the bond being sold; and
- noted they had discussed that the City had released GDM from their contract as the architectural and engineering firm, that the City would be advertising for a new A&E firm, that Mgr. Taylor had asked for input on wages for the project manager, and that the new public works director was providing some oversight on the roof project in the meantime.

Mayor Ruby, Code Committee:

- reported the Port ordinance had been moved out of committee, was being put in code form and would be presented at the May 1 agenda;
- noted the committee had also looked at the animal ordinance; and
- noted the next meeting was scheduled for Thursday, May 29.

Mayor Ruby, Harbor Committee:

- reported that they looked at some work from the engineering firm and would meet again May 8 with the focus being on putting together some suggestions for the new Harbormaster.

Keggie Tubbs, Finance Committee:

- noted the committee would be meeting on Monday at noon to start the budget process, continuing on to the 28th of April and then again in June.

VI. PUBLIC HEARINGS

- A. Ordinance No. 2008-06, An Ordinance of the Dillingham City Council, Amending Title 13 of the City of Dillingham's Code of Ordinances to Codify Penalties and Charging of Interest on Delinquent Sewer Accounts, to Provide for Procedures for Disconnecting Delinquent Sewer Accounts Similar to the Procedures Already Provided for Delinquent Water Accounts, and to Specify that Sewer Services are Provided to the Owners of Real Property and that Owners of Real Property are Responsible for the Fees Associated with These Services.

Mayor Ruby opened the public hearing on Ordinance No. 2008-06 and there being no one wishing to present testimony, the public hearing closed.

- B. Ordinance No. 2008-07, An Ordinance of the Dillingham City Council, Amending Title 14 of the City of Dillingham's Code of Ordinances to Codify Penalties and Charging of Interest on Delinquent Water Accounts and to Specify that Water Services are Provided to the Owners of Real Property and that Owners of Real Property are Responsible for the Fees Associated with These Services.

Mayor Ruby opened the public hearing on Ordinance No. 2008-07 and there being no one wishing to present testimony, the public hearing closed.

VII. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

VIII. ORDINANCES AND RESOLUTIONS

- A. Adopt Ordinance No. 2008-06, An Ordinance of the Dillingham City Council, Amending Title 13 of the City of Dillingham's Code of Ordinances to Codify Penalties and Charging of Interest on Delinquent Sewer Accounts, to Provide for Procedures for Disconnecting Delinquent Sewer Accounts Similar to the Procedures Already Provided for Delinquent Water Accounts, and to Specify that Sewer Services are Provided to the Owners of Real Property and that Owners of Real Property are Responsible for the Fees Associated with These Services.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to adopt Ordinance 2008-06.

Discussion:

- questioned how much the 20% penalty amounted to, answered it equated to \$16.00 for an \$80 monthly sewer charge.

VOTE: The motion passed unanimously.

- B. Adopt Ordinance No. 2008-07, An Ordinance of the Dillingham City Council, Amending Title 14 of the City of Dillingham's Code of Ordinances to Codify Penalties and Charging of Interest on Delinquent Water Accounts and to Specify that Water Services are Provided to the Owners of Real Property and that Owners of Real Property are Responsible for the Fees Associated with These Services.

MOTION: Sue Mulkeit moved and Tim Sands seconded the motion to adopt Ordinance 2008-07.

Discussion: None

VOTE: The motion passed unanimously.

- C. Adopt Resolution No. 2008-13, A Resolution of the Dillingham City Council, Supporting the Nutrition, Transportation and Support Services Grant and that the City Manager is Authorized to Accept the Nutrition, Transportation, and Support Services Grant Award, and Carry out the Terms of Behalf of the City.

Manager Taylor noted that dollar-wise this was the most important grant for the Senior Center and that it appeared next year's funds would be reduced significantly and would be further reduced in the following years.

MOTION: Sue Mulkeit moved and Tim Sands seconded the motion to adopt Resolution No. 2008-13.

Discussion: None

VOTE: The motion passed unanimously.

- D. Adopt Resolution No. 2008-14, A Resolution of the Dillingham City Council, Authorizing Acceptance of a Legislative Grant in the Amount of \$1,543,000 For a New Water Treatment Plant, New Water Source, and Water Tower Repair.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to adopt Resolution No. 2008-14.

Discussion:

- Manager Taylor reported that this was a legislative appropriation made in 2006, that it was originally for the water treatment plant only, that the City had asked for the scope to be changed to include the water tower repair so it could be used as a match for the USDA grant.

VOTE: The motion passed unanimously.

- E. Adopt Resolution No. 2008-15, A Resolution of the Dillingham City Council, Approving an Engineering Contract Between Mark Newson and the City of Dillingham.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to adopt Resolution No. 2008-15.

Discussion:

- Manager Taylor explained that Mark Newson is employed as an engineer at Kananak Hospital and that the hospital doesn't object to him working for other organizations in town, that he will help work on design specs on the school roof amongst other things, and that according to his contract he won't be subcontracting with other firms without the City's concurrence.

VOTE: The motion passed unanimously.

IX. UNFINISHED BUSINESS

- A. School Project Update

Manager Taylor reported the bid for the roof was low and would include an extra heavy liner.

Discussion:

- suggested once we have a project manager on board it would be nice to have more extensive reporting on the work being done.

- B. Strategic Plan

Mayor Ruby commented that the Strategic Plan should be available for the May meeting.

C. BOE

1. Alternate

Mayor Ruby commented that Steve Hunt as an alternate on the BOE had filed an appeal on his own property, and, therefore, was looking to replace him with another alternate. Billy Maines was made an alternate.

2. Schedule 2nd Meeting

Mayor Ruby noted the April 29 meeting would be scheduled from 5:30 p.m. to 10:00 p.m., that this would be noted at the beginning of the meeting, and, should it run over, would recess the meeting and continue it to the following evening starting at 5:30 p.m. If another day was needed for appeals that come in after April 30, the City would advertise one for the end of May.

X. NEW BUSINESS

A. Liquor License Renewal - Dillingham Liquor Store

No action taken.

B. Appoint two (2) seats to Library Advisory Board

Mayor Ruby recommended that the Council appoint Heather Hooper and Marla Moore to the Library Advisory, that they had submitted separate emails asking to be considered to fill the two vacant seats.

MOTION: Tim Sands moved and Steve Hunt seconded the motion to appoint Heather Hooper and Marla Moore to the Library Advisory Board.

Discussion:

- questioned why the Council had not received copies of the emails, Mayor Ruby noted they had come to her personal email box, and in the future would be sure to share them.

VOTE: The motion passed unanimously.

C. Month of May Council Schedule

Mayor Ruby noted that the Council would not have a quorum of four for the second meeting in May scheduled for May 15, with Chris, Sue, Keggie, and Tim gone (along with herself) that the Council could move it to later in the month, but it would be right up against the June meeting, that the Council probably had no choice but to cancel the meeting.

D. School Contribution Fiscal Year 2009

Mayor Ruby reported that the Finance Committee Meeting had discussed in order to meet its legal obligation of responding to the school's budget request within 30 days from the date

it is submitted to the City, that the City would authorize what is required by law, which is the 4 mill equivalent and on a local level the Council had committed 1% of the sales tax, that the City had been contributing more than that the 4 mill and the 1% over the last couple of years, and when the Council adopts its real budget it can amend its appropriation to give more. Action would need to be taken by April 30.

Discussion:

- suggested allocate the minimum now to meet the minimum legal obligation so the school district can begin planning and go through the budget and try to give them their full request of \$1.3 M the same as last year.

MOTION: Billy Maines moved and Tim Sands seconded the motion to approve the minimum required amount to meet the City's legal obligation which is 4 mill equivalent of the property tax and 1% of the sales tax equivalent (which is \$1,047,134).

Discussion:

- commented was not opposed to taking this up at a special session next week, if it is not passed tonight because of the concern proper public notice was not given, that it was basically procedural;
- voiced concern that an issue of this magnitude was not given proper notice;
- commented accepting the minimum legal requirement firsthand had been done routinely in the past; and
- encouraged by the good relationship the City has with the school and that tonight's motion was a similar routine done in the past, felt it would be acceptable by the Superintendent and the School Board President.

VOTE: The motion passed with Sue Mulkeit, Tim Sands, Steve Hunt, and Billy Maines in favor and Keggie Tubbs opposed.

XI. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

XII. EXECUTIVE SESSION

XIII. COUNCIL COMMENTS

Billy Maines:

- No comment.

Sue Mulkeit:

- No comment.

Steve Hunt:

- No comment.

Tim Sands:

- thanked Chief Thompson and the Police Department for their work on the Timurphy case; and
- thanked Mgr. Taylor for expediting the work on the grant for the ice machine; and
- asked the City Manager if she would write a thank you letter to Senators Hoffman and Edgmon for their legislative efforts in behalf of Dillingham and our region; and
- stated he appreciated the roads being graded.

Keggie Tubbs:

- expressed his sincere condolences to the Varner family and friends.

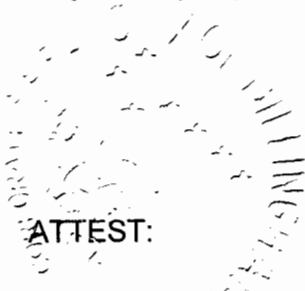
XIV. MAYOR'S DISCUSSION

Mayor Ruby:

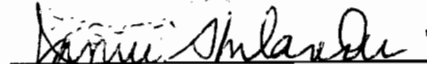
- noted the finance committee is scheduling a full budget workshop in June prior to the Council meeting;
- proclaimed May 4-10 is Municipal Clerks Week;
- commented she and Keggie Tubbs would be gone a majority of the month of May; and
- asked for a moment of silence to acknowledge the recent loss of Ellen Gurtler, Juanita Varner, Nels Olson, and Anecia Nelson of Ekwok.

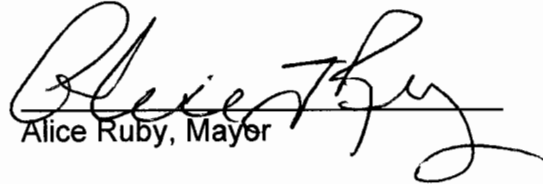
IV. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:08 p.m.



ATTEST:


Janice Shilanski, City Clerk


Alice Ruby, Mayor