

I. CALL TO ORDER

The regular meeting of the Dillingham City Council was held on Thursday, January 8, 2009 at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:08 p.m.

II. ROLL CALL

Mayor Alice Ruby present

Council Members present:

Carol Shade
Sue Mulkeit
Tim Sands
Keggie Tubbs
Steve Hunt
Bob Himschoot

Staff in attendance:

Janice Shilanski, City Manager
Lori Goodell, City Clerk
Richard Thompson, Chief of Police
Gregg Burton, Assistant Finance Director
Jody Seitz, Planning Director
Fred Parnell, Public Works Director
Steve Cropsey, Project Manager

III. APPROVAL OF MINUTES

A. Minutes of Preceding Meetings

1. Regular Meeting, December 4, 2008
2. Special Meeting, December 18, 2008

MOTION: Tim Sands moved and Keggie Tubbs seconded the motion to approve the minutes of December 4, and December 18, 2008.

Discussion: None.

VOTE: The motion passed unanimously.

IV. APPROVAL OF CONSENT AGENDA

Clerk note: consent calendar items occur regularly and by approving the consent calendar the items are adopted.

A. Approve Renewal of Sea Inn Liquor License

Clerk note: No action taken.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to approve the consent calendar.

Discussion: None.

VOTE: The motion passed unanimously.

APPROVAL OF AGENDA

MOTION: Tim Sands moved and Steve Hunt seconded the motion to approve the agenda.

MOTION: Question called by Keggie Tubbs. No objections. *(Clerk note: the effect of this motion is to immediately stop debate.)*

VOTE: The motion passed unanimously.

V. STAFF REPORTS

A. City Manager Report

City Manager Shilanski:

- reported Senator Lisa Murkowski response to OCR drilling is to wait for the EIS report;
- stated the new well is complete and has good water flow; and
- commented the well took longer than anticipated and is not yet connected to the water line.

Public Works Director Parnell:

- stated there are two options for connecting the well, digging which is not ideal in the winter or laying a temporary line;
- commented that a temporary line would be ready to go but not connected unless an emergency arises;
- noted the piping needs to be ordered;
- stated the existing pump is doing well but the City does not have a spare pump and he will be looking into getting a new spare pump;
- commented that it will take three days max to install the line after the materials arrive;
- discussed liability of having uncovered pipe and the need to block the area off; and
- stated laying pipe above ground is temporary only and will be installed in the ground next summer.

Discussion:

- noted there is no signed contract with Bennett Enterprises for laying the piping;
- stated awareness of local contractors is important;
- noted unless additional funds are required this is a management item; and
- commented the city manager will make the decision that is in the best interest of the City.

City Manager Shilanski informed Council \$5,000 has been requested from Tim Troll to support 125 years of commercial fishing in Bristol Bay celebration exhibit and program.

Discussion:

- commented favorably on the display;
- stated would like any contribution funds to stay local;
- noted the current exhibit in the net loft is frequented often; and
- stated a letter of support to Wells Fargo could be prepared.

B. Standing Committee Report

Keggie Tubbs, Finance and Budget Committee

- stated committee minutes are in the packet;
- noted the Dec. 22, 2008 meeting addressed the task list assigned by Council; and
- commented the next meeting will be Jan. 26, 2009.

Sue Mulkeit, Code Committee

- noted committee members are Alice Ruby, Carol Shade and Sue Mulkeit; and
- stated the committee will meet regularly the second Thursday of the month from 5:30 - 7:00 p.m., starting in February.

Steve Hunt, Public Outreach Committee

- set third Thursday of the month to hold regular meetings;
- stated the committee met Dec. 22 and addressed contacting other local entities to discuss a consensus of legislative priorities; and
- noted the committee is working on a newsletter to update the public on the school construction projects.

School Budget Committee

- stated this is not a council appointment; and
- noted Council Member Tubbs was invited to sit on the committee.

VI. PUBLIC HEARINGS

There was no public hearing.

VII. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

VIII. ORDINANCES AND RESOLUTIONS

- A. Adopt Resolution 2008-50, A Resolution of the Dillingham City Council Accepting Grant Funds in the Amount of \$195,000 From the State Department of Transportation for Boat Harbor Improvements.

MOTION: Keggie Tubbs moved and Tim Sands seconded the motion to adopt Resolution 2008-50.

The City Manager explained this resolution was on the November agenda and removed as matching funds for the grant had not been received yet from the Denali Commission.

Discussion: None.

VOTE: The motion to amend passed unanimously.

- B. Adopt Resolution 2009-01, A Resolution of the Dillingham City Council Accepting Grant Funds in the Amount of \$665,000 from the Alaska Native Tribal Health Consortium for a New Water Treatment Plant Downtown.

MOTION: Tim Sands moved and Keggie Tubbs seconded the motion to adopt Resolution 2009-01.

Resolution 2009-01 addresses a grant that was previously received.

Discussion: None.

VOTE: The motion passed unanimously.

- C. Adopt Resolution 2009-02, A Resolution of the Dillingham City Council Adopting the FY 2010 CIP List.

MOTION: Tim Sands moved and Keggie Tubbs seconded the motion to adopt Resolution 2009-02.

City Manger Shilanski stated that city staff has been working on getting a CIP process in place as requested by Council. Project Manager Steve Cropsey has been instrumental in updating the City's process and Unalaska City Manager Chris Hladick was conferred with as well.

Planning Director Seitz:

- stated the project descriptions follow the same order as the CIP list;
- commented the ranking committee consisted of the City Manager, Planning Director, Finance Director and two Planning Commissioners;
- noted staff input was utilized and maintenance items vs CIP items were determined;
- stated criteria was established to rank projects;
- commented projects 1-9 are funded or currently in progress;
- stated the public process will continue to be refined; and
- noted public input was less this year;
- stated ranking was based on met criteria and was not weighted;
- commented a CIP project lasts longer than three years and is at least \$50,000 in value; and
- noted the CIP lists is important during the budget process as it identifies O&M items.

Discussion:

- stated that an inventory list is important to maintain;
- noted the Planning Director submitted projects that have a high public interest; and

- thanked efforts of staff for getting the process in place and ready for the budget and legislative season.

VOTE: The motion passed unanimously.

- D. Adopt Resolution 2009-03, A Resolution of the Dillingham City Council Redefining the Scope of Work for Grant Funds in the Amount of \$159,000 for a BBEDC Community Block Grant.

MOTION: Tim Sands moved and Carol Shade seconded the motion to adopt Resolution 2009-03.

The scope of work for this BBEDC grant has changed. This funding is no longer needed for a match as Denali Commission funds have been received to satisfy the harbor project requirement. The BBEDC grant allows for a change of scope.

Discussion:

- noted a building assessment is the first step in becoming funded for a construction project;
- stated a comprehensive plan is required by municipal code and updates are mandated every five years;
- commented a water front study is important to identify the best way to utilize the dock and harbor facilities;
- clarified that the BBEDC funds were no longer needed as a match for the DOT grant as the Denali Commission awarded a grant that was used to meet the match;
- stated proper planning is essential for successful projects, and often required before funding can be sought for construction;
- noted the ice machine is not self sustaining but is a valuable service to the fishing industry;
- commented the Manager will make the best recommendation for use of the grant funds; and
- commended staff for putting together the grant application and revision to utilize the grant funds on short notice before the opportunity was lost.

MOTION: Question called by Keggie Tubbs. No objections. *(Clerk note: the effect of this motion is to immediately stop debate.)*

VOTE: The motion passed unanimously.

IX. UNFINISHED BUSINESS

A. School Project Update

Project Manager Steve Cropsey:

High/Middle School

- presented Council with a Budget Bond Update outlining total expenditures, total budget, and balances for both facilities;
- stated the Burkhart Croft scoping study and priorities were derived using the 2006 GDM report as a basis;
- commented the priority one items were reviewed by the Project Management Team and comprise the base bid information;
- stated that priority one alternatives can be added to the base bid prior as funding allows;

- noted the estimated budget is on target and does have contingencies built into it;
- commented work done on the high school sprinkler system was not from bond funds and the contractor will be addressing the list of violations brought up by the engineer's walk thru;
- stated the target date for going to bid is the first of March, and the first of April to award;
- noted some items will be completed in the 2010 construction season;
- stated the technology piece is reimbursable at 90% thru E-Rate but the grant process is lengthy;
- commented the state has been contacted regarding the reimbursement for the band room area and are waiting for a response on new construction vs. renovation; and
- stated civil and structural engineers have been out for an assessment and will be submitting a report.

Elementary Roof

- stated that Bezek Durst Seiser Architects (BDS) have submitted a study that outlines four options for the elementary school roof project;
- noted the recommended solution is 1.75 million dollars and addresses all eight problems listed in the study;
- stated the preferred solution includes a metal roof, retardant envelope, solves the ventilations problems, is better for snow loads and is water proof;
- commented the Project Management Team agreed with the BDS re-roof recommendation;
- stated the Council will approve any contracts that are awarded; and
- noted the design allows for a 40 pound snow load but some snow removal will still be necessary.

B. Consideration of re-naming boat harbor after Truman Emberg

Mayor Ruby noted that Pete Andrew was unable to be at the meeting due to a scheduling conflict, and there is nothing new to add at this time.

C. Appoint Committee Members

1. Library Advisory Board
2. Planning Commission
3. Senior Advisory Commission
4. Other

Mayor Ruby stated letters of interest were received for the Library Advisory Board, Senior Advisory Commission, and the Planning Commission but she is still working on other committee appointments. Positions still open will continue to be advertised for and will be addressed at the February Council meeting.

Mayor Ruby recommended the following:

Mary Aery to the Library Advisory Board;
 Bill Rodawalt, and Susan Mitchell to the Planning Commission;
 Paul Leidburg to be reappointed to the Planning Commission; and
 Johanna Bouker to the Senior Advisory Commission.

MOTION: Keggie Tubbs moved and Sue Mulkeit seconded the motion to concur with Mayor Ruby's recommendations to City Boards and Commissions.

Discussion: None.

VOTE: The motion passed unanimously.

X. NEW BUSINESS

A. Set Council Priorities

The Council priorities were discussed and identified at the workshop prior to the council meeting.

XI. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

XII. EXECUTIVE SESSION

A. Personnel Matters

MOTION: Tim Sands moved and Keggie Tubbs seconded the motion to go into Executive Session pursuant to Dillingham Municipal Code 2.09.050 regarding personnel matters at 8:50 p.m.

Discussion: None.

VOTE: The motion passed unanimously.

MOTION: Keggie Tubbs moved and Steve Hunt seconded the motion to come out of Executive Session at 9:14 p.m.

Discussion: None.

VOTE: The motion passed unanimously.

MOTION: Tim Sands moved and Steve Hunt seconded the motion to direct the City Manager to negotiate a contract with Randy Romanesko as the Special Project Manager.

MOTION: Question called by Keggie Tubbs. No objections. *(Clerk note: the effect of this motion is to immediately stop debate.)*

VOTE: The motion passed unanimously.

XIII. COUNCIL COMMENTS

Steve Hunt:

- thanked staff for hard work on the CIP; and
- thanked Steve Cropsey for his school update.

Sue Mulkeit:

- thanked staff for their work; and
- wished everyone a happy new year.

Tim Sands:

- thanked staff for their work;
- thanked the Planning Commission for work on the CIP list;
- welcomed the new Public Works Director Fred Parnell; and
- wished everyone a happy new year.

Carol Shade:

- ditto.

Keggie Tubbs:

- thanked staff for addressing the CIP process; and
- wished condolences to the Bennett family for their recent loss.

Bob Himschoot:

- wished everyone a happy new year.

XIV. MAYOR'S COMMENTS

Mayor Ruby:

- stated the City Manger can look at the budget to determine if the City has funds to donate to the commercial fishing display;
- noted she will be attending the SWAMC conference and will check the available travel budget for other council members as well;
- commented it would be good to share the participation at conferences among the council; and
- stated the budget was designed for a trip to Juneau.

A moment of silence was observed for Mary Ann Bennett and others lost since the last meeting.

XV. ADJOURNMENT

Mayor Ruby adjourned the meeting at 9:21 p.m.



Alice Ruby, Mayor

ATTEST:



Lori Goodell, City Clerk

Lori Goodell, City Clerk