

I. CALL TO ORDER

The regular meeting of the Dillingham City Council was held on Thursday, February 5, 2009 at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:03 p.m.

II. ROLL CALL

Mayor Alice Ruby present

Council Members present:

Carol Shade
Sue Mulkeit
Tim Sands
Keggie Tubbs
Steve Hunt
Bob Himschoot

Staff in attendance:

Janice Shilanski, City Manager
Lori Goodell, City Clerk
Richard Thompson, Chief of Police
Staci Fieser, Finance Director
Jody Seitz, Planning Director
Fred Parnell, Public Works Director
Randy Romenesko, Special Project Manager

III. APPROVAL OF MINUTES

A. Minutes of Preceding Meetings

1. Regular Meeting, February 5, 2009

MOTION: Sue Mulkeit moved and Keggie Tubbs seconded the motion to approve the minutes of January 8, 2009.

Discussion: None.

VOTE: The motion passed unanimously.

IV. APPROVAL OF CONSENT AGENDA

Clerk note: consent calendar items occur regularly and by approving the consent calendar the items are adopted.

APPROVAL OF AGENDA

Mayor Ruby informed Council that Item VIII. D. Adopt Resolution 2009-07 will be removed from the agenda, and Item XII. Executive Session will be for personnel matters.

MOTION: Keggie Tubbs moved and Steve Hunt seconded the motion to approve the agenda as amended.

Discussion: None.

VOTE: The motion passed unanimously.

V. STAFF REPORTS

A. City Manager Report

City Manager Shilanski:

- introduced Randy Romenesko as the Special Project Manager;
- noted Mr. Romenesko's experience as City Manager of Nome from 2000-2007 and his knowledge of projects;
- stated City Clerk Lori Goodell has submitted her resignation and recruitment for that position has begun;
- explained Resolution 2009-07 has not been completed and was removed from the agenda to allow more time to review the issue;
- stated the MOU Committee discussed the bulk fuel coop program they had been running as tax exempt for several years to benefit the community with lower fuel prices;
- noted the program did not qualify for tax exempt status and the end users would be subject to city taxes on the purchases; and
- stated the City and Curyung Tribal Council were discussing the taxation requirements and would bring the Resolution before Council at the next meeting after staff can work on verbiage.

Keggie Tubbs informed Council he is the bookkeeper for Curyung Tribal Council but they had not asked for any advice in this matter.

- noted the following progress on the City Manager priorities list
 - AML is coming the last week of Feb. to assist with Personnel Policy and Procedures;
 - advertisement for an IT Help Desk position has begun;
 - attended AML in Juneau to strengthen city member affiliations;
 - contact a former city employee to assist with community outreach newsletter; and
 - has received 5 letters of interest toward the seven seats for the Port of Dillingham Advisory Committee.

B. Standing Committee Report

Keggie Tubbs, Finance and Budget Committee

- stated committee discussed business tax incentives;
- noted research is being done regarding capital improvement taxation;

- commented work is being done to address BBHA and new developments;
- stated distressed properties will need to be defined better;
- noted staff is working on the benefits package and options with AMLJIA program being considered as a possible option;
- stated the 2009 budget was looked at and a mid year budget revision is being worked on;
- stated development of a fiscal policy will be discussed at the next meeting; and
- commented the committee will meet on Feb. 23 at 12:30.

Sue Mulkeit, Code Committee

- stated she will be gone the 2nd Thursday of Feb. and rescheduled the meeting for Feb. 26 at 5:30 pm.

Steve Hunt, Public Outreach Committee

- noted the committee is working on scheduling and will try to meet Feb. 19.

Alice Ruby, Facilities Committee

- stated the committee has a tentative meeting scheduled for Feb. 17; and
- noted the School Board President and Superintendent have been contacted to discuss an agenda.

Keggie Tubbs, School Budget Committee

- stated the committee is on the 3rd budget version;
- noted the committee continues to work on balancing the budget which is currently showing a deficit;
- commented the budget will need to be based on the same funds received last year from the city; and
- noted the committee is comprised of teachers, parents, administration among others.

Janice Shilanski, Port of Dillingham Advisory Committee

- stated the committee could hold their first meeting Wed. March 11 when Randy Romenesko is in town.

VI. PUBLIC HEARINGS

There was no public hearing.

VII. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

VIII. ORDINANCES AND RESOLUTIONS

- A. Adopt Resolution 2009-04, A Resolution of the Dillingham City Council Setting the Date for April 30, 2009 to Convene the Board of Equalization for Tax Year 2009.

MOTION: Tim Sands moved and Keggie Tubbs seconded the motion to adopt Resolution 2009-04.

The City Manager explained this resolution is an annual event. Noting the real property and personal property tax assessments will be mailed by March 16, 2009. The municipal code specifies citizens have 30 days in which to appeal valuations.

Mayor Ruby informed Council that the Board of Equalization (BOE) is comprised of two Council Members and the Mayor. The City Assessor reviews appeals and the BOE takes action on recommendations submitted. The BOE date is determined by parameters set in code.

Discussion:

- requested the Mayor keep in mind those Council Members that served on the BOE last year.

VOTE: The motion to amend passed unanimously.

- B. Adopt Resolution 2009-05, A Resolution of the Dillingham City Council Authorizing the City Manager to Waive the Advertising Requirements by Newspaper for the Position of Special Project Manager.

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to adopt Resolution 2009-05.

Mayor Ruby stated Council authorized the Special Project Manager after City Manager Shilanski was hired to be a mentor and assist with city projects. Recruitment was based on the recommendation of the attorney and position recruiter to seek persons that are uniquely qualified.

Discussion: None.

VOTE: The motion passed unanimously.

- C. Adopt Resolution 2009-06, A Resolution of the Dillingham City Council Approving a Contract for Consulting Services with Alapa Services LLC for the Position of Special Project Manager.

MOTION: Tim Sands moved and Keggie Tubbs seconded the motion to adopt Resolution 2009-02.

Discussion: None.

VOTE: The motion passed unanimously.

IX. UNFINISHED BUSINESS

- A. School Project Update

No update at this time.

- B. Consideration of re-naming boat harbor after Truman Emberg

Mayor Ruby noted that Pete Andrew was still unable to be at the meeting. This item will be removed from the agenda and Council will be notified when he is ready to proceed.

C. Appoint Committee Members

Mayor Ruby stated letters of interest were received for the Port of Dillingham Advisory Committee which is a seven member committee. The Mayor and a Council Member will also be on the committee. Robert Heyano, Robin Samuelson, Russ Rolf, and Jim Baumgartner were recommended to serve on the Port Advisory Committee. This committee is advisory in nature. Staff is best utilized as support not as members of committees.

MOTION: Tim Sands moved and Steve Hunt seconded the motion to concur with Mayor Ruby's recommendations to the Port Advisory Committee.

Discussion:

- noted this is a citizen committee with no business or employment interest;
- stated members are users of the harbor and port;
- discussed citizens potential conflict of interest
- stated it is preferable to include rather than exclude citizens and maintain interests and professional relationships;
- noted the committee is advisory only and does not set policy; and
- commented the Council can communicate topics to the committee they wish to be advised on.

MOTION: Question called by Keggie Tubbs. No objections. *(Clerk note: the effect of this motion is to immediately stop debate.)*

VOTE: The motion passed unanimously.

The committee still needs one more citizen appointment and one Council Member. Mayor Ruby encouraged recreational users of the port facilities to submit a letter of interest.

X. NEW BUSINESS

There was no new business.

XI. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

XII. EXECUTIVE SESSION

A. Personnel Matters

MOTION: Tim Sands moved and Sue Mulkeit seconded the motion to go into Executive Session pursuant to Dillingham Municipal Code 2.09.050 regarding personnel matters at 7:33 p.m.

Discussion: None.

VOTE: The motion passed unanimously.

MOTION: Tim Sands moved and Keggie Tubbs seconded the motion to come out of Executive Session at 8:04 p.m.

Discussion: None.

VOTE: The motion passed unanimously

Clerk Note: Carol Shade was not feeling well and was excused at 8:00 p.m.

XIII. COUNCIL COMMENTS

Bob Himschoot:

- noted he attended SWAMC and that is was educational;
- thanked Lori her time as City Clerk and wished her good luck; and
- welcomed Randy Romenesko.

Keggie Tubbs:

- wished Lori well.

Steve Hunt:

- wished Lori good luck;
- stated he appreciated her being efficient during personnel transitions; and
- welcomed Special Project Manager on board.

Sue Mulkeit:

- wished Lori the best; and
- welcomed Randy Romenesko.

Tim Sands:

- thanked Lori and wished her good luck;
- commented he will be out of town on the March meeting date;
- thanked city staff for their hard work;
- thanked the volunteer fire department for keeping us safe; and
- volunteered for the BOE if the herring are not on.

XIV. MAYOR'S COMMENTS

Mayor Ruby:

- stated the regular March Council Meeting falls during Beaver Round Up, and the Finance Director and one Council Member will not be able to make the March meeting;
- asked if Council wanted to consider moving the March meeting; and
- stated staff should be in attendance if the audit and mid year budget revisions are ready.

MOTION: Keggie Tubbs moved and Tim Sands seconded the motion to move the regular March City Council Meeting to March 19, and hold a workshop prior to the meeting if the audit and mid year budget revision are ready.

Discussion:

- noted Public Outreach Committee meets the third Thursday and can reschedule if needed; and
- stated a special meeting may be needed prior to the 19th to hire a city clerk and allow for time for transition.
-

VOTE: The motion passed unanimously

Mayor Ruby:


- stated she attended SWAMC and appreciated sharing attendance at meetings with Bob Himschoot and Chris Napoli;
- commented copies of SWAMC Resolutions will be made available as soon as possible;
- stated SWAMC adopted two resolutions supporting the Board of Fisheries meeting location;
- reported she was elected President of the SWAMC Board;
- commented Representative Edgmon arranged for the House Energy Committee to meet in Dillingham March 1st and the Senate Committee will meet here as well;
- stated energy is a big issue and the legislators sit on numerous committees and it would be advantageous to present local issues while they are in town;
- commented she has contacted the City of Aleknagik to work together for receptions while they are in town;
- noted the bulk fuel issue has the potential to be divisive and appreciated Janice's calm demeanor and good communication working with Curyung while coming to a compromise;
- thanked Lori for her time as City Clerk; and
- welcomed Randy Romenesko.

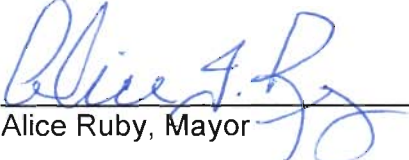
A moment of silence was observed for Jack Wassily and others lost since the last meeting.

XV. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:15 p.m.

ATTEST:


 Karen McCambly, City Clerk


 Alice Ruby, Mayor