

I. CALL TO ORDER

The regular meeting of the Dillingham City Council was held on Thursday, May 7, 2009 at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:00 p.m.

II. ROLL CALL

Mayor Alice Ruby present

Council Members present:

Keggie Tubbs
Bob Himschoot
Steve Hunt
Sue Mulkeit
Carol Shade
Tim Sands

Staff/Project Manager(s) in attendance:

Janice Shilanski, City Manager
Richard Thompson, Chief of Police
Ruth Steele, Interim Finance Director
Jody Seitz, Planning Director
Karen McCambly, City Clerk

III. APPROVAL OF MINUTES

A. Minutes of Preceding Meetings

1. Regular Meeting, April 16, 2009

MOTION: Keggie Tubbs moved and Sue Mulkeit seconded the motion to approve the minutes of April 16, 2009.

Discussion: Asked if under New Business on page 10 of 12 if a motion for setting up the workshop had been made, answered no.

VOTE: The motion passed unanimously.

IV. APPROVAL OF CONSENT CALENDAR

MOTION: Tim Sands moved and Steve Hunt seconded the motion to approve the consent calendar.

Discussion: None.

VOTE: The motion passed unanimously.

APPROVAL OF AGENDA

Mayor Ruby informed the Council that agenda item XII. Executive Session would be removed.

MOTION: Tim Sands moved and Steve Hunt seconded the motion to approve the agenda as amended.

Discussion: None.

VOTE: The motion passed unanimously.

V. STAFF REPORTS

A. City Manager Report

City Manager Shilanski:

- reported that the Army Corp. did have a PO for a two year lease but that they were looking toward having their own building in two years.

Discussion:

- asked why annexation was scheduled for May 21st; answered that they had talked to Sheinberg on Monday after the packet had gone out;
- stated that they would ask Sheinberg if they could submit to the legislature by April to have in place for the 2010 fishing season otherwise there would be more discussion time;
- reported that the fiscal analysis would increase the cost due to the request for detail on a larger area examined as there has been an addition of annexing the north and south;
- stated that the motion passed was to include waters to the Weary River, answered that what recalled was to go west;
- stated that the Special Project Manager was going to coordinate the school renovation project and the water project so that they do not interfere with progress;
- spoke in favor of the school bond update with thanks to the City Manager and others for keeping the public informed on the project;
- requested a report on how to handle maintenance issues from the school board;
- reported that there was an attempt to schedule a Facilities Committee Meeting but that it is a busy time with meetings; and
- requested that the Council keep the communication lines open with the School Board.

B. Standing Committee Report

Finance and Budget Committee:

- reported on the continued review of the budget requests; and
- stated that the committee meeting was posted for 12:30 p.m. and changed to 5:30 p.m.

Public Outreach Committee:

- reported that the next meeting will be held on Thursday, May 21, 2009.

Code Committee:

- reported that the next meeting will be held on Thursday, May 14, 2009.

VI. PUBLIC HEARINGS

There was no public hearing.

VII. CITIZEN DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

VIII. ORDINANCES AND RESOLUTIONS

- A. Adopt Resolution No. 2009-23, A Resolution of the Dillingham City Council Approving the Contract for Construction Management Services with Bristol Environmental & Engineering Services Corporation on the 2009 Water Projects.

MOTION: Tim Sands moved and Steve Hunt seconded the motion to adopt Resolution No. 2009-23.

The City Manager recommended adoption of the resolution as is and to follow up with another waiving the procurement process retro actively.

Discussion:

- stated that it is not unusual to get procurement through an RFP;
- commented on misgiving with not going thorough the procurement process with a project this large, answered that their job is to meet requirement of regulations; and
- stated that BEESC has done a lot of work with water and sewer that they have corporate knowledge as they work in other departments and that the City is saving money.

VOTE: The motion passed unanimously.

- B. Resolution No. 2009-24, A Resolution of the Dillingham City Council Accepting Grant Funds from the Denali Commission in the Amount of \$215,000 for Small Boat Harbor Improvements.

MOTION: Tim Sands moved and Bob Himschoot seconded the motion to adopt Resolution No. 2009-24.

The Mayor noted the good work of the City Manager and Planning Director in pursuing and finding matching funds.

Discussion: None.

VOTE: The motion passed unanimously.

- C. Resolution No. 2009-25, A Resolution of the Dillingham City Council Requesting FY10 Payment in Lieu of Taxes Funding From the Department of Commerce, Community, and Economic Development.

MOTION: Tim Sands moved and Bob Himschoot seconded the motion to adopt Resolution No. 2009-25.

The City Manager noted that the level of funding beyond 2013 is uncertain.

Discussion:

- asked if PILT funding will decrease after stimulus money is gone or if the PILT program will dissolve in 2013.

VOTE: The motion passed unanimously.

- D. Resolution No. 2009-26, A Resolution of the Dillingham City Council Declaring 1975 International Brush Truck as Surplus Equipment and Gives the City Manager the Authority to Expedite the Bid Process.

MOTION: Tim Sands moved and Bob Himschoot seconded the motion to approve Resolution No. 2009-26.

The City Manager followed up with the two Council options and presented the bid option.

Discussion:

- asked if the fourth whereas stating that it could not be sold interfered with the seventh whereas stating that it was ruled in favor of putting it up for bid, answered that they are different and while it cannot be sold or given to another department it can be put up for bid.

VOTE: The motion passed unanimously.

- E. Resolution No. 2009-27.SBP, A Resolution of the Dillingham City Council Approving Amendment No. 1 to the Contract with Aurora SMC, Inc.

MOTION: Keggie Tubbs moved and Tim Sands seconded the motion to approve Resolution No. 2009-27.SBP.

The City Manager read the attached document from Steve Cropsy stating that he is looking to bring on hired help. Spoke in favor of Cropsy's monthly payout being increased as it will not change the contract amount just the payout schedule.

Discussion:

- noted that the original contract was for 36 months to be completed by May 2011 however Cropsy expects to be done by August 2010.

VOTE: The motion passed unanimously.

- F. Resolution No. 2009-28, A Resolution of the Dillingham City Council Approving a Grant from the Safe Routes to School Program.

MOTION: Tim Sands moved and Bob Himschoot seconded the motion to approve Resolution No. 2009-28.

The City Manager stated that it coincides with Bike to Work Day and directed questions to the Planning Director.

Discussion:

- asked what the \$5K would be used for, answered that the idea is to improve paths, the design, that not all costs were for construction and that some signs would be added;
- asked how much administration time will be spent on the program, answered that it has been kept low with volunteers; and
- commented that it may be turned into energy related program.

VOTE: The motion passed unanimously.

IX. UNFINISHED BUSINESS

- A. Reschedule the Harvey Samuelsen Community Cultural Center Workshop

MOTION: Carol Shade moved and Tim Sands seconded the motion to set a workshop with Tribal Council from 6-9 on May 20, 2009.

Discussion:

- requested to change the meeting date so that the Council could use the time for budgeting.

VOTE: The motion passed unanimously.

X. NEW BUSINESS

- A. Chamber of Commerce Request for Free Dump Day

The City Manager reported that the Chamber of Commerce requested a Clean Up Day for May 15th waiving the landfill fees for one day on bagged garbage.

Mayor Ruby requested that the Council give the City Manager administrative authority to waive the landfill fees.

Discussion:

- noted that it used to be community Clean Up Day with all organization's involvement to clean up the community, answered that it is and that the Chamber is tying free dump day into the same event.

MOTION: Tim Sands moved and Steve Hunt seconded the motion to authorize the City Manager to waive fees at the landfill for Saturday, May 30th for bagged garbage.

Discussion:

- reported having no recollection of a free dump day, answered that it was done last year and that the City allows only bags as cars and freezers were being brought in; and
- spoke in support of giving the City Manager room to negotiate the date.

MOTION: Tim Sands moved and Steve Hunt seconded to amend the motion to authorize the City Manager to waive fees at the landfill for one day for bagged garbage with the day to be determined.

Discussion:

- noted conflict as it is already a highly subsidized landfill, answered that having one day of free bags removes a lot of garbage and is worth it to the City.

VOTE: The amended motion passed unanimously.

XI. CITIZEN DISCUSSION (Open to Public)

- There was no citizen's discussion.

XII. COUNCIL DISCUSSION

Steve Hunt:

- commended the good work put into the school bond newsletter.

Keggie Tubbs:

- congratulated Sue Mulkeit.

Sue Mulkeit:

- thanked the Council for the proclamations for Nurses and Hospital Week; and
- thanked all City employees.

Bob Himschoot:

- congratulated Sue Mulkeit; and
- thanked those involved with bike to work week.

Tim Sands

- reported that he would be leaving for herring and will try dialing in;
- thanked the City staff stating that the bike path looked great; and
- congratulated Sue Mulkeit and wished her good luck.

Carol Shade:

- thanked City employees; and
- congratulated Sue Mulkeit.

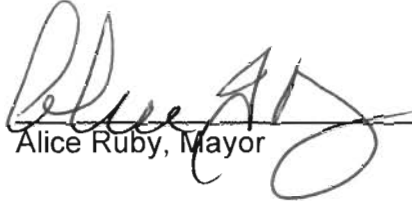
XIII. MAYOR DISCUSSION

Mayor Ruby:

- congratulated Sue Mulkeit on her well deserved retirement;
- reported that a meeting to discuss the solar panel issues may meet next week;
- thanked all City staff including Public Works for sweeping the bike paths;
- stated that she will be absent for the first two weeks of June, that Keggie will assume responsibilities and that she would like to get the budget done before she leaves; and
- acknowledged the recent loss of Dillingham residents and requested a moment of silence.

XV. ADJOURNMENT

Mayor Ruby adjourned the meeting at 7:57 p.m.



Alice Ruby, Mayor

ATTEST:



Karen McCambly, City Clerk